

DIRECT DEPOSIT  
NEW OR CHANGES  
TOWN OF NORTON – SCHOOL PAYROLL

I hereby authorize and request the Town of Norton to direct deposit my paycheck to the institution indicated below.

I may terminate this agreement by notification to the School's Payroll office, in writing, and effective after receipt of such notification, giving the Payroll office reasonable opportunity to act on it.

NEW:

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

CHECKING: ATTACH A VOIDED CHECK

OR

SAVINGS: ATTACH AUTHORIZATION SLIP FROM BANK

ACCOUNT# \_\_\_\_\_

BANK ROUTING # \_\_\_\_\_

CHANGES:

I hereby authorize and request the Town of Norton to change the dollar amount of my Direct Deposit at the institution indicated below.

CHECKING ACCT # \_\_\_\_\_ NEW \$ AMT. \_\_\_\_\_

OR

SAVINGS ACCT # \_\_\_\_\_ NEW \$ AMT. \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_