File: IJNDE

## Norton Public Schools Student Email and Internet Publishing Guidelines

Student use of email and posting material on the Internet must follow these guidelines. Adherence to the Acceptable Use Policy for Students is the basis for use of email and posting on the Internet and it must be complied with at all times.

## Grades K-5

Students may not use any individual email accounts. Messages may be sent through teacher monitored accounts.

As part of a teacher-directed project, students may publish their own work on the Internet, including their first name, last initial, and picture and name of their school provided that their parent or guardian has given permission by signing the Internet Publishing Permission and Release Form for Students. These postings must be reviewed by the classroom teacher prior to actual publishing.

## Grades 6-8

May be provided a district email account

With permission and guidance from a faculty member, students may publish their own work on the Internet, including their first name, last initial and picture, their grade level/team, and the name of their school provided that their parent or guardian has given permission by signing the Internet Publishing Permission and Release Form for Students.

## Grades 9-12

May be provided a district email account

Students may publish their own work on the Internet including their full name and picture provided that their parent or guardian has given permission by signing the Internet Publishing Permission and Release Form for Students. Students are responsible for knowing what their parent permission is and to abide by that permission.

\*Any student who has reached age of majority (18) does not need parental permission.

Adopted: February 23, 2015